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**Carrboro Farmers’ Market Board Meeting**

**Carrboro Town Hall**

**November 21, 2015**

**Attendees:** Beth Myers, Leah Cook, Nancy Zeman, Erin Jobe, Rose Lyon, Abraham Palmer, Rob Bowers

**Minutes Review:** Minutes from theOctober 26, 2015 meeting were reviewed. Rose motioned that the minutes be approved. Abraham seconded the motion. The minutes were approved unanimously.

**Financials Review/2016 Budget Discussion:**  Erin has been working on the 2016 budget. The Corporate Tax credit line shows a credit of $2000; this should show up as an asset on the balance sheet. With this, we will not need to pay much in corporate taxes over the next few years. The draft budget was covered line-by-line. Erin will raise prices on apparel for the final draft of the budget.

**Budget Discussion**: Erin will come back next month with a more definitive draft of the budget to vote on after we know who the accountant will be and his/her costs. The Market will see about a $4000 surplus this year. A project fund where excess funds could go was suggested. The Board reached consensus that any excess funds should continue to be put into savings until we have at least six months of the annual budget saved. Transportation for mileage for Market Managers will be added to the 2016 budget.

**Farm Unit Discussion/Timetable:** The Board reached consensus that, if a business adds a new member, and there is not a transfer, they would need to reapply to the Market. If approved by the Board, the newly-approved membership owner would keep his/her same space until the next annual meeting, where they would go to the bottom of the list for space selection. “Transfers” and “Adding and Changing Owners” should be written up in the same section. These are both subsets of business changes. Members need to be made aware that the “family” aspect has been removed. Erin will make the Board aware of these changes and invite comment at the December and January meetings. If it looks like people are generally accepting of the changes, they will be put forth at the Annual Meeting. Erin will also include an on-line comment form.

**Non-Farm Craft Rule Amendment:** Current rules say the Craft Committee must look at craft items for approval. Erin will convene the Committee to act on the Zachary request and to see if they would prefer to have the Board act on future craft items. Erin will ask if the committee would be interested in guest vendors.

**Amended Applications:** Zachary Family Farm has requested that they be able to sell bows and wreaths at Market. The Craft Committee will make a judgment on the request.

Lil’ Farm would like to add homemade candied turmeric and ginger packed in syrup in jars. Rose motioned to approve pending approval of the NCDA kitchen and the recipe. Beth seconded and the motion passed unanimously.

**Board Member Updates and Applications Committee:** Rob Tolbert has resigned, to be effective at the Annual Meeting. That leaves three members staying on and four openings.

Cathy Jones and Joann Jurney have agreed to be on an Applications Committee. Erin will ask one more person to join that Committee.

**Manager’s Report**: Membership will be informed that vendors can apply for double spaces, based on need. At the pre-Thanksgiving Market, Erin may allow vendors to park where they want. Erin suggested dropping the fee of the Winter Market to $50. Item must be wrapped at the restaurant, not on site. Perhaps there is room for a food truck at the Winter Market, and maybe at a Wednesday Market.

Margaret would like to attend the Wholesome Wave Food Access Summit in Atlanta in January. The Board approved her entrance fee; Margaret would cover all other expenses. Erin will be at SSAWG and missing two upcoming Saturdays.

**UNC Health Care and Other Markets:** The Chapel Hill Farmers’ Market would like to collaborate with us on a sponsorship with UNC. Erin will have a conversation with UNC Health Care about the possibility.

**IFC Community Kitchen and Rezoning:** The community kitchen that is proposed for Carrboro was discussed; the Board did not see any immediate concerns.

**Lawsuit Update:** Depositions are done; hearing is November 30 where we will find out if all or some of the complaints get dismissed.

**INSPECTIONS:**

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| --- | --- | --- | --- | --- | --- |
| **CFM MEMBER** | **INSPECTOR(S)** | **DATE** | **RANDOM (Y/N)** | **PASSED (Y/N)** | **COMMENTS** |
| Turtle Run | Rob T. | 4/27/2015 | Yes | Yes |  |
| Chicken Bridge | Abraham | 4/27/2015 | Yes | Yes | Might add chicken eggs back on application |
| Celebrity Dairy | Betsy |  | No | See comments | Biochar passed; microgreens did not pass since there appear to be two businesses involved |
| Louise Parrish | Erin | 5/25/2015 | Yes | Yes |  |
| Zachary’s Farm | Betsy | 5/25/2015 | Yes | Yes |  |
| Timberwood Organics | Rob B. or Leah | 6/29/15 | Yes |  |  |
| Benjamin Vineyards & Winery | Abraham | 6/29/15 | Yes |  |  |
| Cane Creek Farm | Betsy and Rob T. | 7/27/15 | Yes | Yes | Include an inspection of Left Bank Butchery |
| Flat River Nursery | Beth. and Leah | 7/27/15 | Yes | Yes |  |
| Peregrine Farm | Beth | 8/24/2015 | Yes | Yes |  |
| Three Waters Farm | Erin and Margaret | 8/24/15 | Yes |  |  |
| Eddie Smith | Leah | 9/28/15 | Yes | Yes |  |
| Bishku | Rose | 9/28/15 | Yes | Yes |  |
| Wise Acre Farm | Erin | 10/26/15 | Yes |  |  |
| Melina’s Pasta | Rose | 10/26/15 | Yes | Yes |  |

**Next Meeting**: December 14 at 6 p.m.